


Services

EPIC	<h1>COMMUNICATION</h1>
◆ Research	

July 1, 2018

Introduction:	The CHPC clinical research unit in Wood has developed an alternative workflow using written orders when an electronic order for lab tests cannot be placed on a research patient 
Situation:	The CHPS staff will need to order and sign for laboratory tests using written orders if the orders were not placed by the Study Team Providers in Epic for CHPS scheduled visits.
Background:	Wood CHPS Outpatient became a hospital outpatient department on May 7, 2018. If electronic orders for lab tests are not placed in Epic, CHPS staff place lab orders referencing a written order. For legal compliance, written lab orders need to have a provider signature.
Assessment:	To support the CHPS written lab orders workflow, the Study Team will scan/import the research study schedule into Epic via Media Manager after it is <u>signed</u> by the Study's Principal Investigator/Provider. The study schedule will be scanned in at the patient level (scanned 1 time per patient). There will be a new Media Manager document type called "Research Written Lab Orders" which will be used for the schedules. CHPS staff will enter "Research Written Lab Orders" as an order comment when signing the orders.
Recommendation:	<ol style="list-style-type: none"> 1. It is the preferred workflow that lab orders are placed and signed in Epic prior to the CHPS appointment by the Study Team ordering Providers, which prevents the need for scanned orders. Lab orders can be placed prior to the visit by logging into the Wood CHPS Outpatient dept and going to the patient's CHPS scheduled visit to order. 2. Scanning/importing the study schedule into Media Manager can be completed at the same time as scanning the research consent document. 3. Review tip sheets for Media Manager scanning and importing the study schedule.
Questions:	For questions regarding this information contact: Audrey L. Kamrin, RN, MSN Nurse Manager CHPS Kamrin@email.chop.edu 215-590-3239